

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5  
Special Meeting of the Board of Education  
Tuesday, August 6, 2013 – 6:30 p.m.

- Open Session      The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call          The following members answered to roll call: G. Dodge, P. Mallaney, M. Nelson, G. Preston, and M. Stauffenberg – (5). Absent: E. Hofmeister and L. Murray – two (2).
- Also present: Supt. Harrod, K. Meyer, D. Conrad, J. Snipes, J. Palicki, J. Emerson, A. Furbee, T. Steele, C. Creek, J. DePoister, T. Weber, Clerk Fortin, and J. Finkelstein – thirteen (13).
- Pledge of Allegiance      President Stauffenberg led everyone in the Pledge of Allegiance.
- Approve Consent Agenda      Moved by Preston, seconded by Dodge to approve the following items:
- A. Resignations
    - Brittany Longtin – EC/PK teacher effective immediately
    - Kristen Ehrenfeld – High School Freshman Class sponsor effective immediately
    - Brett Casino – Middle School Lunch Detention supervisor effective immediately
    - Thomas Blake – High School Industrial Arts teacher (pending approval at new district)
    - Morgan Murray – Summer technology intern effective August 2, 2013
  - B. FMLA Requests
    - Amanda Layne – adjustment going from five days a week from August 5-16 to three days a week
  - C. Employments
    - Michael Murray – Elementary School four hour afternoon custodian (effective August 19, 2013)
  - D. Transfer
    - Julie Wulff – From Elementary School to Middle School (transitioning to Middle School Technology secretary and train the Elementary School administrative assistant) 230 days effective date July 29, 2013.
    - Laurie Muskievicz – From part time to full time Elementary School administrative assistant (215 days) effective July 29, 2013 (replacing Julie Wulff)
    - Grace Casey – Afternoon custodian from Middle School to Elementary School
  - E. Employments Contingent Upon Successful Completion of Paperwork for 2013-2014
    - Chuck Rumpf – High School In School Suspension supervisor and High School Asst. Wrestling coach
    - Christina Schneider – Afternoon custodian effective August 12, 2013
    - Jody Lutzka – Elementary School paraprofessional
  - F. Authorize Superintendent to Hire
    - Speech Pathologist
    - School Psychologist
    - School Social Worker – Stefani Rybczynski
    - Early Childhood Teachers (2)
    - Elementary/Middle School General Music teacher – Amy Shinabarger – 0.83 FTE
    - Elementary School Special Education teacher – Lori Grzelak
    - High School Industrial Arts teacher
    - Elementary School Administrative assistant
    - Multiple Paraprofessionals – Jody Lutzka, Kristine Couch
    - Middle School Lunch Detention supervisor
    - Additional staff as needed due to class size per Board direction
    - Transfer Jennifer Morgan to the Elementary School first grade from Middle School

- Replace Jennifer Morgan with Chantal Palmer as a fifth grade teacher
- G. Accounts Payable

Ayes: Preston, Dodge, Mallaney, Nelson, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Member Hofmeister arrived at 6:33 p.m.

Old  
Business

Primary School Demolition Moved by Nelson, seconded by Dodge to approve the proposal from Environmental Analysis, Inc. of Chicago, IL (an inspection/planning firm for hazardous materials abatement) for \$12,200.00 for professional services. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

It was noted that one bid spec package was preferred.

New  
Business

Approve Certified Evaluation Plan Moved by Dodge, seconded by Preston, to approve the Certified Staff Evaluation Plan for 2013-2014 school year as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Approve Knickerbocker Proposal for MS Roof Repair Moved by Preston, seconded by Nelson to approve the Knickerbocker proposal in the amount of \$49,700 for GeoGard Coating to repair portions of the Middle school roof as presented. Ayes: Preston, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg - six (6). Nays – none (0). Motion carried.

Approve District Bread Provider Moved by Nelson, seconded by Dodge to approve Earthgrains as the bread provider for the 2013-2014 school year as presented. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve District Milk Provider Moved by Nelson, seconded by Mallaney to approve Cloverleaf Farm Distributors, Inc. as the milk provider for the 2013-2014 school year as presented. Ayes: Nelson, Mallaney, Dodge, Hofmeister, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Kevin Nugent Construction Proposal for Saw Cut and Sidewalk Removal Moved by Mallaney, seconded by Hofmeister to approve the Kevin Nugent Construction proposal in the amount of \$3,270.00 for the Middle School sidewalk removal and repair as presented. Ayes: Mallaney, Hofmeister, Dodge, Nelson, Preston, and Stauffenberg - six (6). Nays – none (0). Motion carried.

Elementary School Playground Purchase and Installation After a lengthy discussion this item was tabled and will be brought back to the Building and Grounds Committee for discussion and then a recommendation will be brought back to the Board.

Executive Session There was none.

Meeting Moved by Dodge, seconded by Nelson to adjourn the meeting.  
Adjourned Ayes: Dodge, Nelson, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). The special meeting ended at approximately 7:17 -p.m.

*\*Mark Stauffenberg*

Mark Stauffenberg  
Board President

*\*Patrick Mallaney*

Patrick Mallaney  
Board Secretary

MKS/PM/df

\*Original signatures on file at the District Office